

Form 10
(Sections 66 and 67)

**HIGHLANDS ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL
PROVINCE OF BRITISH COLUMBIA
SOCIETY ACT**

**Certificate of Incorporation
No. S-16968**

Copy of Resolution

The following is a copy of a special resolution passed in accordance with the Bylaws of the Society on Wednesday, November 20th, 2002.

“RESOLVED, AS A SPECIAL RESOLUTION, THAT:

1. Add Section 11A: School Planning Council Representatives – Three parent representatives to the School Planning Council shall be elected annually from parents of students, who are not employees of any school district. One of the representatives must be an elected officer of the Highlands Elementary School Parent Advisory Council. The length of term of office will be for one year.
2. Amend Section 12: The directors of the Society shall be President, Vice President, Secretary, Treasurer, Fundraising Co-coordinator, Past President and School Planning Council Representative.
3. Add Section 52A. The School Planning Council Representative shall:
 - a. Be one of three elected SPC representatives
 - b. Represent and speak on behalf of the HPAC at SPC meetings
 - c. Take direction from the general Parent Advisory Council
 - d. Report back to the HPAC at general meetings.

DATED The ____ day of November, 2002

HIGHLANDS ELEMENTARY SCHOOL
PARENT ADVISORY COUNCIL

BY:

Alison Brown, President/Director

SCHOOL PLANNING COUNCIL AMENDMENT TO BY-LAWS

At the November 20, 2002 meeting, there is a special resolution to amend the school by-laws to allow for a School Planning Council. The minutes read as follows:

1. Special Resolution to amend by-laws: a special resolution is required to amend the Highlands Elementary School PAC by-laws in order to establish a School Planning Council within our school. The creating of a SPC reflects the changes made by the Ministry of Education. A copy of the resolution was sent home to families a week prior to this HPAC meeting. The resolution is to:

Add: 11(A) School Planning Council Representatives – Three parent representatives to the SPC shall be elected annually from parents of students, who are not employees of any school district. One of the representatives must be an elected officer of the Highlands Elementary School PAC Executive. The length of term of office will be for one year.

Amend 12: The directors of the Society shall be the President, Vice-President, Treasurer, Fundraising Coordinator, Past President and School Planning Council Representative.

Part 7 – Duties of officers:

Add: 52 (A) The SPC representative shall:

- A. be one of the three elected SPC representatives
- B. represent and speak on behalf of the HPAC at SPC meetings
- C. take direction from the general PAC
- D. report back to the PAC at general meetings