

Highlands Parent Advisory Committee

DRAFT Executive Meeting Minutes

October 20, 2015

Executive Present: Moira Cregan, Ed Desaulniers, Verna O'Neill, Tracey Lebedovich, Marnie Giblin, Carmen Kaufmann, Todd Henderson

Executive Regrets: Jason Krupa, Amber Zhao, Tracy Stirling

Next HPAC Meeting: Tuesday, Nov 3rd, 7:00pm (6:30pm), Highlands Elementary

Next Exec Meeting: Tuesday, Nov 17th, 1:00pm at Marnie's House

Admin Update - Todd

- The next staff collaboration day will focusing on math instruction, assessment and the new curriculum
- Parent-teacher conferences will be in the beginning of November
- Highlands separates out the timing of conferences and report cards. Information will be coming out shortly
- Nov 2/3rd will be early dismissal days for teacher conferences
- Tracy S – still awaiting money from the kiln. The kiln is still in the building and Handsworth would like to receive it. Todd will follow up regarding the payment for the kiln.
- Tracy S – Blair will follow up with Tracy about the coaching payments so it can be added into the "slush fund".
- 22 kids/parents received an invitation to go to "We Day" – it's an event that celebrates contributing to your community (on a local or international level). Cheryl Hamm started a "We Day" group and to help decide which kids will be going to the event as there are limited tickets available.
- Maybe some of the kids that go may possibly be able to do a short presentation for the next HPAC meeting to share what they learned.
- Christmas Concert is coming Dec 10th. Starting to get some details. Jane Ferguson is going to need some help regarding costumes and tickets. Todd will let us know who the point people are to help people
- Verna said she would like to help with tickets.
- Todd – hoping tickets will go on sale by the beginning of November and will confirm the best way to sell tickets
- Todd will confirm with organizers that HPAC will receive 2 pairs of tickets to donate at the Parent Social – prices are normally \$7 per ticket, but that is TBD based on bus and theatre rental.
- ePACT – My EDBC has not been easy to work with – it's been difficult to extract of data out and into ePACT.
- Emergency release practice day will likely happen in the spring.

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- Bernadette – Coordinator of emergency services and drills. She can help us with the drill and with ePACT data.
- ePACT will come and help train the staff once the data is ready to go

HT Photo

- Total of 54 families signed up with another 12 booked for this week. Next year it should be a non-refundable fee for those that didn't show up.
- \$1375.00 or so expected profit
- 15 minutes was a good amount of time
- Marnie brought in silly props

W.O.W

Brandy – working with Dana to set up W.O.W. program, should be up and running next week. Brandy is applying for a grant for possible funding

After School Programs

Moira – Will be speaking with other schools to ask how they have coordinated programs like these in the past. Todd can help Moira to know which dates the school is available. Normally between 3-5pm is open. Requests will still go through rentals and Todd to confirm the space. Moira will help to sort out the payment process. Todd is ok with these programs as long as they don't impact the teachers negatively.

Christmas Hampers

- Tiffany & Marnie – Tiffany is on it and will let us know when she needs helps.
- Tracey will send Tiffany the list of volunteers who signed up to help

Gingerbread House/Poinsettia – Dec 4th

- Dana found some better gingerbread houses and will be organizing this day
- Tickets will be coming out in early November

Buddy Bench – Tracy S needs to work with Todd to clear this up. Tracy S needs to set up a meeting with the Grade 7 reps to make sure things are clear for this year. Facility department still has the request in to install the buddy bench.

Stuff in the hallway

Todd– Facilities was supposed to pick everything up this Friday (Pro D Day) but now they are saying Christmas break to pick up this stuff. Everyone would like to have the junk out of the hallway as soon as possible.

Slush Fund

Tracy S – We will need a vote to add a \$1000 slush fund at the next HPAC meeting. Moira/Ed should add this to the next meeting's agenda

Parent Speaker Nights

Carmen – May host a parent speaker night – Speaking to parents of younger kids regarding the prevention of eating disorders, bullying and self-confidence. Carmen will look into this.

“Somebody else’s body is their own business” - Carmen

Ed – suggested a small fee so that people commit, or have parents pre-register

Moira – suggestion for a speaker – Gr 8 level – parents gave permission for this speaker to connect with them on their Facebook and went to a fake event without telling their parents. Police officers show up and talk to the kids about the dangers of online communications with strangers.

Jessie Miller – Mediated Reality – all about social media and your digital footprint. It’s a very powerful presentation for both kids and for the parents.

Moira – to look into this and the cost

Movie Night

Todd will check Feb 4 as a possible date

Website Template

Verna – Tracey and Verna will look at updating the template the website and will mention this at the next HPAC meeting.

Parent Social

- Donations are already coming in and tickets are being sold
- Ed – online version of the auction – suggests doing a thermometer online to let people know how the fundraising is doing
- Tracey to look into doing a thermometer for the HPAC website and at the event

Corporate Donations

- Marnie needs to also know about the corporations we are approaching in case there are conflicts with the grant applications
- Also run possibly large donation by Tracey and Todd in case there is a question about compatibility

Misc

- Marnie G – asked Boston Pizza about a silent auction item. They have a program available where a portion of dinner receipts would be donated back to the school

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- Library book sale – Erin M says Ms. Magee has some timing issues with ordering Scholastic Books. Todd has asked her to help with a 3 year plan for the future needs of the library
- 3 year plan for tech – HPAC and Todd /admin need to meet together to know and understand the funding plan and know where we are going. Kathy B used to help with this plan.
- Grade 6s and 7s – are allowed to bring in their own computers to class but it is not essential. The students/parents need to sign a contract when bringing their tech into class. Most Grade 7s bring in their ipads and iphones.
- Todd – is working on getting the tv in the hallway working
- HPAC needs to have a Past President that stays on as an advisor for the next year
- Moira – why aren't we ordering sandwiches from the local Edgemont Subway?
- Marnie G will host the next HPAC EXEC meeting – Nov 17th at 1pm - 706 Westmoreland Crescent

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