

Highlands Parent Advisory Committee
AGM/Election Meeting Minutes

May 12, 2015

Executive Present: Erin MacNair, Dana Cave, Brandy Hughes, Kirstie Pirie, Marnie Premont, Tracey Lebedovich, Marnie Giblin, Anna Archer, Eric Stodt, Jennifer van Eijnsbergen, Jason Krupa

Next HPAC Meeting: Next HPAC Meeting TBD, Highlands Elementary

1. Welcome and Executive Introductions

Co-Chairs - Dana Cave/Brandy Hughes
Secretary - Tracey Lebedovich
Treasurer - Eric Stodt
Fundraising - Marnie Premont/Jan Van Eijnsbergen
Communications - Kirstie Pirie
SPC – Anna Archer
Safety Coordinator – Erin MacNair
DPAC – Jason Krupa
Member at Large: Marnie Giblin

2. Approval of April 7, 2015, HPAC Meeting Minutes

3. Administration Greeting and Updates - Todd Henderson and Blair Martin

Todd –

- a. Highlands has been awarded a National Inclusion Award by Inclusion BC for the Club G Program
- b. If you know of any neighbours or friends who are moving away from Highlands next year, have them let the school know in writing
- c. Bike Week next week
- d. Primary Morning of Music – 5 classes from Highlands shared their music
- e. Track Qualifications were at Handsworth this morning
- f. School newsletter coming out next week with important dates for next year. Most dates are already available on the School District website

Blair –

- a. Had a great qualification track meet this morning - Lots of parents pitched in to help
- b. Kids love the new uniforms
- c. Thursday Grade 4/5 go to Braemar / 6/7s go to Larson
- d. Mike Frisk – Traffic Safety and Signage contact (District of North Vancouver) – was asked to come by to have a look at the school – He recommended a new

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improved wheelchair parking spot at the front of the school. Might show up sometime in July (in response to a person with disability who brought this to the school's attention)

- e. Swangard will be on June 2, still waiting to find out who's qualified (info should come in a couple days)

4. DPAC Update – Jason Krupa

- a. DPAC can help individuals deal with the School District on a variety of issues
- b. The Exec is very keen, they seem to know everyone and they are a good access point
- c. Mental Health Free Public Talks – Centennial Theatre – Signs Symptoms and Strategies June 2 – ways to deal with anxiety in older children
- d. May 13th – Self Determination talk at West Van Community Centre
- e. DPAC Meetings are open to the public to get a better view of the bigger picture of our North Vancouver Schools

5. SRA Update – Erin MacNair

- a. SRA (Safe Routes Advocates) – Parent Group that formed 1.5 years ago
- b. Trying to help the District figure out what the schools need
- c. DNV – considering having a P/T person dedicated to safe routes – They have increased their budget to 100k to do community/school safety studies
- d. The action taken after the surveys needs to happen
- e. Its not just about one block around schools, its also getting to the school

6. Natural Playground Update – Tracey Lebedovich

- a. Playground meeting Tues May 19th at 6pm, school library
- b. To discuss planting options as well as brainstorm fundraising ideas
- c. Everyone welcome to join

7. Communications Update – Kirstie Pirie

- a. This year was focused on emailing the once weekly Friday newsletter
- b. Class Rep Coordinators are also used for more information
- c. There have been a lot of new families – they receive welcome letters. Even in the last couple weeks there have been 4-5 new students
- d. Only 5-7 families are not on the email list
- e. It would be great to have more teachers on the email list
- f. Moira – Gymnastics email mentioned both \$10 and \$30 (Todd clarified)
- g. Karen – Class Reps are supposed to attend the PAC meetings – might need more reminders
- h. Marnie P – Fundraisers – Can we simplify and have everything (ticket sales & info) online?
- i. Mike – If the whole school was online they it would be easier then having some on paper and some on email
- j. Some parents feel they still need the paper reminders
- k. Blair – the older the kids bring less and less information home

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8. Event Summaries and Fundraising Update

- a. Talent Show
 - i. Happened at Cap U this year. Sold 320 tickets and it was a great success. The kids enjoyed being on a real stage and everyone had a place to sit and could see.
 - ii. Waiting on the wine sales to see if we break even
- b. Spring Fair
 - i. Huge event that required a lot of volunteer hours, thank you to everyone who helped
 - ii. They received nothing but good feedback
 - iii. Mike Vopni – Better signage and marketing directing people from Queens the day of could drive more traffic
 - iv. Marnie P – It was a busy weekend so may have had less people than last year – brought in over \$4000 with increased corporate sponsorships
 - v. Raffle – one parent won 4 baskets. Baskets in total raised \$1000
 - vi. Some of the chocolate was melting
 - vii. Entrepreneur Fair – over 30 kids with great products to sell
- c. Plant Sale
 - i. Plant sale pick up during the fair was a little too much
 - ii. \$1000 raised
- d. The Card Project
 - i. It made some money but not as much as last year – probably due to timing. Before Christmas worked better, but doesn't need to be Christmas themed
 - ii. Parent suggested magnets

9. Eric – Fundraising update

- a. Almost all fundraising events brought in more than we thought they would
- b. We will come in a couple thousand dollars over what we thought we'd generate
- c. Spent less than what we had planned for so there will be money leftover

10. Upcoming Events

- a. Bike Week May 19 – 22
 - i. Jen still needs waiver forms filled in – they are mandatory
 - ii. Day of - the parent can send in a photo of their forms
 - iii. If kids don't have bikes we can supply one – talk to Jen
 - iv. Little kids can use bikes or scooters
- b. Teacher Appreciation Lunch June 3
 - i. Sign up sheet will go up on the PAC board in the hallway to sign up to bring food
- c. Safe at Home course – run by Jackie Hoffer. Open to 20 students, was sold out quickly so another night was added. Grades 4 and up.
- d. Highlands Kids Club Summer Program – Elsie
 - i. Registration forms have gone out – Calendar of events will go out soon
 - ii. Open 7am to 6pm everyday
 - iii. Preschool is closed during the summer
 - iv. 30 children max

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- v. Open to kids going in to kindergarten
- vi. People can just drop in but you have to be registered first and call in the night before
- vii. They are a non-profit organization
- viii. Day trips have extra costs
- ix. Have lots of people come to Kids Club to do fun presentations
 - x. Erin – her kids had a great time
 - xi. Kirstie – has done a couple last minute after school times
 - xii. They usually have about 4 open spots for such times

11. Elections for 2015/2016 HPAC Executive

- a. Tracey Lebedovich – Secretary
- b. Marnie Giblin – Member at Large
- c. Jason Krupa – DPAC
- d. First Co-Chair – nominee Moira Cregan – in
- e. Second Co-Chair – nominee Ed Desaulniers– in
- f. Treasurer – nominee Tracy Stirling – in
- g. Communications – nominee Verna O’Niell – in
- h. Safety Coordinator – Amber Zhao – in
- i. Fundraising Coordinator – Carmen Kaufmann - in

12. Open Discussion

- a. Mike Vopni – Absolutely blown away by this school and the amazing job done but the HPAC. He presented a bottle of wine to each HPAC Exec
- b. Mrs. Mac Arthur – presented a thank you card to Brandy from her Kindergarten class