

Highlands Parent Advisory Committee
Meeting Minutes



March 7, 2017

Executive Present: Janelle Eisler Carr, Jennifer Leroux (McNaught), Tracey Lebedovich, Marnie Giblin, Todd Henderson, Karissa Rennie, George Polymenakos, Jason Krupa, Tracey Stirling

Executive Regrets: Angela Santoro, Glenda Savage, Karyn Magnusson

Next HPAC Meeting: May 2, 2017

Meeting Minutes

Minutes

- Minutes from last meeting were passed.

Administrative Update (Todd)

- March 8th and 9th is early (2:00) dismissal for Parent/Teacher conferences.
- Friday report cards will be available online. There will be a cover message on the report cards explaining how the terms work (each year is only one term – but the card format has three terms so the grades will appear under different terms). At the end of the school year the report cards will disappear, so parents should print or save as a pdf if they want a copy for their records.
- District will be voting on the calendar at tonight's board meeting. Going forward we expect that three years will be passed at a time.
- Highlands is featured in the District's Community Report for the year. Available on the District website.

Fundraising (Tracey & Marnie)

Upcoming events

- Spring Event – Mark your calendar for Friday, June 9th. Will be a great event for Highland families to get together and have a good time with old fashioned games and inflatable fun!
- Whitecaps Game – Saturday, May (May 27) at 4:00. Stay tuned for this event to be advertised.

Natural Playground (Tracey L)

- New stones and bricks have been installed.

“Community” Update

- This shopping website fundraiser did not get much use, unfortunately, so we will not continue to use it going forward.

Social Media for Parents – April 4th (Janelle)

- BCTF Social Media for Parents talk – April 4th (7:00 to 8:30) in the music room. Link in newsletter to sign up. Free babysitting will be provided. This talk will be in place of the next newsletter.

DPAC (Jason)

- Attended event at the District on social media safety. Even kids who don't have social media (Instagram, Facebook, etc.) still are exposed to social media if they play games online. The talk was focused on high schools, but gave some good tips (keep use in public areas in the home, stay involved with your kids, set parental controls, etc.)
- Also discussed resources that are available in the community – assistance for addictions (including technology addiction). There is also an anonymous website to report bullying.

Treasury (Tracy S)

- We are on budget. Tracy said that if anyone wants to see the budget you can request it from her. There was a discussion about whether it would be helpful to post the budget and a suggestion was made that it would be nice to have a simple one sheet check in to show what was allotted, what has been spent, and what it yet to come. Perhaps a simple reporting in the upcoming newsletter.
- A few years ago we ordered 50 jerseys. We thought we had lost two, but have since learned that we have lost in the range of 20. At the last meeting we had a special vote to approve a purchase of new jerseys. In light of the change in circumstances, the room was asked if anyone wanted to re-vote regarding this approval. There was no interest in this, and the purchase continued to be approved, but there was discussion regarding ensuring that we have a good system in place to ensure that this does not happen again in the future.
- We are also going to order some t-shirts with the school logo for purchase.

School Directory

- We have been preparing a school directory for all Highland families. This is listed by division and alphabetized. This is usually spearheaded in September and updated throughout the year to include new families. Preparing this directory is a huge amount of work and participation has significantly declined over the past few years. We are required to re-do this list each year (it cannot be rolled over from year to year), so it is a massive undertaking each year. Given the work and falling numbers of participating families, there was a suggestion that the class representatives take on preparing lists on a class by class basis. This was approved on a going forward basis.

HPAC Executive Positions Available for 2017/2018

- Secretary, Fundraising Coordinator X2, DPAC representative are needed for next year
- Amanda Clark has taken over the new co-treasurer position (2 year term so there is a year of overlap with each treasurer to allow for a proper transition of the position)
- Discussed basic role for the secretary position – attend meetings, take notes, circulate draft minutes, keep HPAC binder with information regarding meetings, events and budget.
- Discussed fundraising role – oversee other volunteers who run the individual events. Typically run the parent social and the year-end event, but it is open to the new coordinators to raise money in whatever way they choose

Parent Volunteer Recruitment Strategy for 2017/2018

- Please spread the word and ask people to get involved. It's a great way to get immersed in the school.

New Business

- Kindergarten socials – we are waiting for teachers to ratify the agreement to set classes and then the school can notify parents about kindergarten placement. Typically happens in late May.

Next Meeting Executive: March 27, 2017 at 7:30

Next HPAC Meeting: May 2, 2017